

Anoka-Hennepin Independent School District #11

Job Description

Title: Speech Language Pathologist Assistant
Reports to: Speech Language Pathologist/Supervisor

JOB SUMMARY

Speech and Language Pathologist Assistant (SLPA), under the direction of the Speech Language Pathologist (SLP), will work to provide direct instruction for students who qualify for speech/language services under the MN Special Education Speech Criteria; serve as a member of the educational team by consulting and collaborating with the supervising SLP, school staff, Special Education team, and other staff regarding services to students; provide direct, and indirect/consultative speech/language therapy services in accordance with a student's Individualized Educational Plan (IEP); and adapt school and classroom environments, tools, and materials to improve student communication.

DUTIES AND RESPONSIBILITIES

- Meet regularly with supervising SLP to coordinate services, maintain timely documentation of services, update student information, and design therapy materials for intervention.
 - Provide direct services targeting speech/language goals and objectives in student IEPs.
 - Develop lesson plans, prep materials, and make visuals for speech services provided to students.
 - Provide documentation of student services and progress on goals/objectives.
 - Assist with due process paperwork: draft end of trimester progress reports, annual IEP present levels of performance, and suggestions for skills to target in goals/objectives for review by SLP.
 - Provide indirect services to assist with transitioning skills into general education classroom.
 - Conduct/assist with articulation screenings, including scheduling student sessions.
 - Other duties as assigned.
-

QUALIFICATIONS

- Speech Language Pathologist Assistant License
-

SKILLS AND COMPETENCIES

- Excellent oral, written, and interpersonal communication with staff, students, and parents that is maintained during high-stress and crisis situations.
 - Ability to create and write correspondence, and other communication materials.
 - Strong technology/computer skills.
 - Ability and willingness to work with students receiving SLP services.
 - Ability to work cooperatively with students and staff; accepting feedback from SLP/Supervisor while continuing to maintain good relationships.
-

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- Ability to travel between buildings during the duty day may be required - work may take place in multiple school sites.
- Must be able to lift a minimum of 20 pounds.
- Frequent physical factors include: standing, walking, sitting, simple grasp, firm grasp, feeling, talking, hearing & visual accommodation.
- Occasional physical factors include: lifting above shoulder, lifting waist to chest, lifting below the waist, carrying, pushing, pulling, climbing, stooping, kneeling, crouching, squatting, crawling, twisting/pivot, reaching, and fine manipulating.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building/onsite.